

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of February 17, 2015  
**Date:** February 17, 2015

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**Members Present:** Anderson, Bertch, Brooks, Cannell, Collins, Cosby, Doherty, Hutchins, Johnson, McCurdy and Schlack

**Members Absent:** Bohnet, Depta, Ives

**Staff Present:** Horton

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### **Discussion and Action Items**

- Minutes of the February 10, 2015 meeting were approved as presented.
- Senior Tuition information distributed – committee will bring back recommendations.
- Sunday hours on campus information distributed and topic to be revisited.
- Changes to Application Questions – motion to update application; moved, seconded and carried.
- Travel
  - Colleen Olson and Noelle Blades-Penn to attend 2015 NACADA Region 5 Conference in Indianapolis, Indiana on April 8-10, 2015.
  - Carl Ross, Jr. to attend the Association of Writers and Writing Programs in Minneapolis, MN on April 8, 9, 2015.
  - Keith Kroll and Carl Ross, Jr. to attend the Accelerated Learning Program Faculty Development Workshop at Muskegon Community College, Muskegon, MI on March 26-27, 2015.
  - Tom Buszek, Ben Ash, and Bill Kring to attend MAT2 meetings in Lansing, MI on March 11 and March 27, 2015.
  - Tony Ide and Terry Sibbersen to attend “Composting Operations: Regulations and Best Management Practices Workshop” in Mt. Pleasant, MI on March 24, 2015.
  - Dan Maley and Tony Ide to attend the Michigan Watershed Summit in East Lansing, MI on March 25, 2015.
  - Rick Ives, Todd Weston, Russ Panico, Coty Dunten, Lori Erk to attend “Dynamics of Victimization” at Grand Valley State University, Grand Rapids, MI on March 4, 2015.
  - Joe Humphries, Al Henderson and Rick Ives to attend “Advanced Law Enforcement Rapid Response Training” in Ypsilanti, MI on March 10, 2015.
  - Tim Hulinec and Tony Perez to attend “Why Teens Kill” in Grand Rapids, MI on March 20, 2015.
- Grants
  - Health Focused Campus – grant applications to a variety of foundations are in process.

## Personnel Items

- Kudos
  - From Jacqueline Cantrell: Terry Motycka, Kim Campbell, Megan Okon, Kyle Mendez, Mark Sloan, Terry Sibbersen and his staff for pulling together as a team when AWH 3<sup>rd</sup> floor pipes burst causing water to spill into the bookstore – their quick action prevented a much worse situation.
  - Thanks to Renee Daudert and Lynsey VanSweden for the new academic progress reporting for student-athletes – KVCC is partnering with the Kalamazoo Promise Coaching and FOCUS programs with this new reporting system.
  
- Reality Checks
  - none
  
- Hires, Resignations and Retirements
  - Nick Rankin is retiring effective April 30, 2015.
  - Sarah Humes is transferring from PT Collections Registrar to FT Collections Registrar, effective March 1, 2015.
  - Tracy Klinestecker has been hired as a PT Testing Center Desk Clerk, effective February 23, 2015.
  - Ciji Gamble has been hired as a Part-time Kalamazoo Promise Counselor, effective March 23, 2015.
  - Arlana Merrill has been hired for a PT Computer Lab position at ACC, effective February 20, 2015.
  - George Devales, PT Materials Handling Assistant, is resigning effective March 2, 2015.
  - Request to fill the following position:  
     Employment Manager
  
- Other
  - Health Focused Campus  
 On-going: Site work, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job interviews continue, equipment, naming opportunities for larger donors, and marketing, promotional materials, and fund raising.
  - Student interest continues for the Health Focused Campus.
  - Felix Brooks spoke at a meeting at the Northside Ministerial Alliance on February 10, 2015.
  - Felix Brooks will be a keynote speaker at the Veterans Administration Unity Breakfast in Battle Creek on Feb 26, 2015.
  - Opportunities to increase international students on campus include the possibility of ESL training.
  - Kalamazoo Valley Merit Scholarship proposal distributed.
  - Discussion on Athletic Scholarships is on hold.

**~Next Meeting is February 24, 2015, 8:00 a.m. in the Board Room 3365~**